

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I065839
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1. **TITLE:** Civic Accommodation
2. **SERVICE AREA:** Corporate Services
3. **PURPOSE OF DECISION**

To seek approval for the procurement of the works contract in connection with Time Square.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Procurement Plan for the procurement of the works contract for the refurbishment/remodelling of Time Square attached at annex A (exempt paper), be approved.

That the decision to award the construction contract for the Time Square refurbishment works be delegated to the Director of Corporate Services in consultation with the Executive Member for Transformation & Finance. This is in order to be able to move quickly to commence the contract in view of the need to deliver the savings from vacating Easthampstead House as quickly as possible.

7. **REASON FOR DECISION**

That the decision to award the construction contract for the Time Square refurbishment works be delegated to the Director of Corporate Services in consultation with the Executive Member for Transformation & Finance.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None, as it is a requirement of the Contract Standing orders that any contracts in excess of £100,000 are required to go out to a formal tendering process to ensure value for money and compliance with legislation.

9. **PRINCIPAL GROUPS CONSULTED:** Borough Treasurer, Borough Solicitor, Head of Procurement.
10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services
11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
14 March 2017	21 March 2017